
DAITO ME HOLDINGS CO., LTD
GUIDELINES GOVERNING ELECTION OF DIRECTORS

董事選舉規範

Article 1
第一條

To establish a well-functioning election system for the Directors of the Company, these Guidelines are established in accordance with the Applicable Listing Rules for compliance.

為建立本公司良好董事選舉制度，爰依上市(櫃)法令訂定本規範，以資遵循。

Unless otherwise defined in these Guidelines, any capital letters as used in these Guidelines shall have the same meanings as defined in the Articles of Association of the Company (as amended or substituted from time to time; hereinafter "**Articles**").

除本規範另有定義外，本規範所使用任何英文字首大寫之詞彙，其意義應與本公司公司章程(包括其隨時修改或被取代之版本；下稱「**本章程**」)中之定義相同。

Article 1-1
第一條之 1

The overall composition of the Board of Directors shall be taken into consideration in the selection of this Corporation's directors. The composition of the Board of Directors shall be determined by taking diversity into consideration and formulating an appropriate policy on diversity based on the company's business operations, operating dynamics, and development needs. It is advisable that the policy include, without being limited to, the following two general standards:

本公司董事之選任，應考量董事會之整體配置。董事會成員組成應考量多元化，並就本身運作、營運型態及發展需求以擬訂適當之多元化方針，宜包括但不限於以下二大面向之標準：

1. Basic requirements and values: Gender, age, nationality, and culture.
基本條件與價值：性別、年齡、國籍及文化等。
2. Professional knowledge and skills: A professional background (e.g., law, accounting, industry, finance, marketing, technology), professional skills, and industry experience.

專業知識技能：專業背景（如法律、會計、產業、財務、行銷或科技）、專業技能及產業經驗等。

Each board member shall have the necessary knowledge, skill, and experience to perform their duties; the abilities that must be present in the board as a whole are as follows:

董事會成員應普遍具備執行職務所必須之知識、技能及素養，其整

體應具備之能力如下：

1. The ability to make judgments about operations.
營運判斷能力。
2. Accounting and financial analysis ability.
會計及財務分析能力。
3. Business management ability.
經營管理能力。
4. Crisis management ability.
危機處理能力。
5. Knowledge of the industry.
產業知識。
6. An international market perspective.
國際市場觀。
7. Leadership ability.
領導能力。
8. Decision-making ability.
決策能力。

More than half of the directors shall be persons who have neither a spousal relationship nor a relationship within the second degree of kinship with any other director.

董事間應有超過半數之席次，不得具有配偶或二親等以內之親屬關係。

The Board of Directors of this Corporation shall consider adjusting its composition based on the results of performance evaluation.

本公司董事會應依據績效評估之結果，考量調整董事會成員組成。

Article 1-2
第一條之 2

Elections of directors at this Corporation shall be conducted in accordance with the candidate nomination system and procedures set out in Article 192-1 of the Company Act.

本公司董事之選舉，應依照公司法第一百九十二條之一所規定之候選人提名制度程序為之。

When the number of directors falls below five due to the dismissal of a director for any reason, this Corporation shall hold a by-election to fill the vacancy at its next shareholders meeting. When the number of directors falls short by one third of the total number prescribed in this

Corporation's articles of incorporation, this Corporation shall call a special shareholders meeting within 60 days from the date of occurrence to hold a by-election to fill the vacancies.

董事因故解任，致不足五人者，公司應於最近一次股東會補選之。但董事缺額達章程所定席次三分之一者，公司應自事實發生之日起六十日內，召開股東臨時會補選之。

When the number of independent directors falls below that required under the proviso of Article 14-2, paragraph 1 of the Securities and Exchange Act, a by-election shall be held at the next shareholders meeting to fill the vacancy. When the independent directors are dismissed en masse, a special shareholders meeting shall be called within 60 days from the date of occurrence to hold a by-election to fill the vacancies.

獨立董事之人數不足證券交易法第十四條之二第一項但書規定者，應於最近一次股東會補選之；獨立董事均解任時，應自事實發生之日起六十日內，召開股東臨時會補選之。

Article 2
第二條

The cumulative voting method shall be used in the election of Directors of the Company, the number of votes exercisable in respect of one Share shall be the same as the number of Directors to be elected, and the total number of votes per Share may be consolidated for election of one candidate or may be split for election of two or more candidates.

本公司董事之選舉應採用累積投票制，每一股份有與應選出董事人數相同之選舉權，得集中選舉一人，或分配選舉數人。

Article 3
第三條

The Board of Directors shall prepare the number of ballots equal to the number of Directors to be elected and shall fill in the number of votes to be distributed to the attending Members in a general meeting. Attendance card numbers printed on the ballots may be used instead of recording the names of voting shareholders.

董事會應製備與應選出董事人數相同之選舉票，並加填其權數，分發出席股東會之股東，選舉人之記名，得以在選舉票上所印出席證號碼代之。

Article 4
第四條

Prior to the commencement of an election, the chairman shall appoint several ballot examiners and ballot counters to perform related duties. The ballot examiners shall be appointed from the attending shareholders.

選舉開始前，應由主席指定監票員、計票員各若干人，執行各項有關職務。監票員得於出席股東中指定之。

Article 5
第五條

The Board of Directors shall set up a ballot box for the election of Directors to be inspected by the ballot examiners prior to the casting of ballots.

董事之選舉，由董事會設置投票箱，於投票前由監票員當眾開驗。

Article 6
第六條

Where any Shareholder is a corporate entity, its representative may be elected as Director or supervisor (if any). Where there are several representatives of any corporate Shareholder, such representatives may be elected as either Directors or supervisors (if any) but not as Director and supervisors (if any) concurrently.

法人為股東時，得由其代表人當選為董事或監察人(如有)。代表人有數人時，得分別當選，但不得同時當選或擔任董事及監察人(如有)。

Article 7
第七條

Independent Directors and non-Independent Directors shall be elected in the same election, but the respective votes shall be separately calculated to determine the elected Independent Directors and non-Independent Directors.

董事之選票依獨立董事與非獨立董事一併選舉分別計票分別當選。

Article 7-1
第七條之 1

For so long as the shares of the Company are registered in the Emerging Market or listed on the GreTai Securities Market or the Taiwan Stock Exchange, the election of the Independent Director(s) shall be governed by Articles 5, 6, 7, 8, and 9 of the Regulations Governing Appointment of Independent Directors and Compliance Matters for Public Companies.

於本公司股份已登錄興櫃或在證券櫃檯買賣中心或證交所上市之期間，本公司獨立董事之選任，應符合「公開發行公司獨立董事設置及應遵循事項辦法」第五條、第六條、第七條、第八條以及第九條之規定。

Article 8
第八條

The ballot shall be null and invalid upon occurrence of one of the following:

選舉票有下列情事之一者無效：

1. Ballots was not prepared by a person with the right to convene.
不用有召集權人製備之選票者。
2. Blank ballots which are cast into the ballot box;

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- 以空白之選舉票投入投票箱者。
3. Scribbled and unidentifiable writing or writing which has been altered;
字跡模糊無法辨認或經塗改者。
 4. A candidate whose name is entered in the ballot does not conform to the director candidate list.
所填被選舉人與董事候選人名單經核對不符者。
 5. Other words or marks are entered in addition to the number of voting rights allotted.
除填分配選舉權數外，夾寫其它文字者。

Article 9
第九條

The number of Directors will be as specified in the Articles, with voting rights separately calculated for Independent Directors and non-Independent Directors positions. Those receiving ballots representing the highest numbers of voting rights will be elected sequentially according to their respective numbers of votes. When two or more persons receive the same number of votes, thus exceeding the specified number of positions, they shall draw lots to determine the winner, with the chair drawing lots on behalf of any person not in attendance.

本公司董事依據本章程所定之名額，分別計算獨立董事、非獨立董事之選舉權，由所得選舉票代表選舉權數較多者分別依次當選，如有二人或二人以上所得權數相同而超過規定名額時，由得權數相同者抽籤決定，未出席者由主席代為抽籤。

The Company shall not elect supervisors when it has established the Audit Committee.

本公司設置審計委員會時不另選舉監察人。

Article 10
第十條

Ballots shall be counted upon completion of the voting procedures and the result of the ballot counting, including the list of persons elected as directors and the total number of votes for the elected directors, shall be announced by the chairman immediately. The ballots shall be kept for at least one year after sealed and signed by the ballot examiners, provided that in the case that shareholders file lawsuits in accordance with the Applicable Listing Rules, the ballots shall be kept until the end of the lawsuits.

投票完畢後當場開票，開票結果應由主席當場宣佈，包含董事當選名單與其當選權數。選舉票，應由監票員密封簽字後，妥善保管，

並至少保存一年。但經股東依上市(櫃)法令相關規定提起訴訟者，應保存至訴訟終結為止。

Article 11
第十一條

The election of candidate who is disqualified by the Applicable Listing Rules (including without limitation to Paragraphs 3 and 4 of Article 26-3 of the Taiwan Securities and Exchange Act) shall be ineffective.

不符合上市(櫃)法令(包括但不限於台灣證券交易法第二十六條之第三項及第四項)規定者，當選失其效力。

Article 12
第十二條

The Board of Directors shall send each elected Director a notice of appointment.

當選之董事由本公司董事會分別發給當選通知書。

Article 13
第十三條

Establishment and amendment to these Guidelines shall be subject to approval of the Board of Directors, which shall be further approved by Ordinary Resolution at a general meeting.

本規範之訂定及修正應經本公司董事會同意，並經股東會之普通決議通過。